



Family Service Agency

Strengthening Individuals & Families

Community Support Intern

Reports To: Director of Community Programming & Outreach

Primary Work Location: 1325 Sycamore Road, DeKalb, IL 60115

Hours: Dependent on University's Requirements

Duties & Responsibilities:

- Maintaining agency Instagram, Facebook, TikTok, LinkedIn, and Constant Contact
- Creating social media content with Canva or other platforms
- Assisting with agency fundraisers and event planning
- Communicating with area schools and organizations
- Attending community outreach events
- Facilitating child abuse prevention presentations
- Supporting Community Action, Youth Programming, Children's Advocacy Center, and Senior Services

Education:

- Currently enrolled in Associate's or Bachelor's program related to human services, NGO, communications, public health, or other related field.

Requirements:

- Must have operating vehicle, valid driver's license, valid operating insurance
- Must be willing to undergo DCFS background check
- All positions require a COVID-19 vaccination

Contact Information:

- Rylie Loucks-Kues, CRC, CADC, Director of Community Programming & Outreach
- (815)758-8616 x1200
- RLoucksKues@FSADekalbCounty.org

Our Mission:

Family Service Agency exists to strengthen people and communities through hope, healing, empowerment, and engagement.